

STATE OF OKLAHOMA

2nd Session of the 60th Legislature (2026)

HOUSE BILL 3416

By: Strom

AS INTRODUCED

An Act relating to counties and county officers;
amending 19 O.S. 2021, Section 1501, as last amended
by Section 1, Chapter 85, O.S.L. 2025 (19 O.S. Supp.
2025, Section 1501), which relates to county
purchasing; permitting county purchasing agent to
solicit quotes; amending 19 O.S. 2021, Section 1505,
as last amended by Section 2, Chapter 85, O.S.L. 2025
(19 O.S. Supp. 2025, Section 1505), which relates to
procedures for the operation of county government;
repealing language for clarity; providing for
recodification; and providing an effective date.

BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA:

SECTION 1. AMENDATORY 19 O.S. 2021, Section 1501, as
last amended by Section 1, Chapter 85, O.S.L. 2025 (19 O.S. Supp.
2025, Section 1501), is amended to read as follows:

Section 1501. A. The county purchasing agent:

1. Shall, within the amount of the unencumbered balance, make
all purchases that are paid from county funds for the various
institutions, departments, officers, and employees of the county,
except at public auctions and as otherwise provided for by law;

1 2. May make purchases for political subdivisions of this state
2 within the county if authorized by appropriate action of the
3 governing board or body of the political subdivision affected;

4 3. Shall make purchases and rental or lease-purchase agreements
5 only after following the bidding procedures as provided for by law,
6 except:

7 a. when the purchase does not exceed Twenty-five Thousand
8 Dollars (\$25,000.00) by department. All purchases
9 made pursuant to this subparagraph shall be by a
10 single purchase order. Splitting purchase orders
11 which would result in paying an amount in excess of
12 the limitations specified in this subparagraph is
13 expressly prohibited. Any person convicted of
14 violating the provisions of this subparagraph shall be
15 guilty of a misdemeanor and such person shall forfeit
16 the person's position or office,

17 b. when the total payments of a rental or lease-purchase
18 agreement do not exceed the current bid limit as
19 established in subparagraph a of this paragraph,

20 c. when articles and items are covered by single-source
21 contracts,

22 d. service or maintenance contracts on equipment or
23 machinery which are entered into at the time of the
24 purchase of the equipment or machinery,

- e. purchases made pursuant to a blanket purchase order as provided for in Section 310.8 of Title 62 of the Oklahoma Statutes,
- f. when materials for road or bridge improvements do not exceed Seven Dollars (\$7.00) per yard or per ton,
- g. purchases of fuel if the county purchasing agent obtains quotes from at least three vendors prior to the purchase and the lowest and best quote is selected. Documentation of these quotes shall be recorded in the permanent records of the clerk,
- h. purchases of tools, apparatus, machinery, or equipment from a state agency or a political subdivision of the state as provided for in subsection C of Section 421.1 of this title,
- i. purchases of food for prisoners incarcerated in the county jail; provided, in counties having a population in excess of one hundred thousand (100,000) persons, the county purchasing agent shall follow bidding procedures as provided by law unless the county purchasing agent obtains quotes pursuant to the whole total of food items requisitioned prior to the purchase and the lowest and best quote is selected. Documentation of these quotes shall be recorded in the permanent records of the county clerk,

- j. when a county solicits bids for the purchase of processed native materials for road and bridge improvements, the county may accept all bids received, with the lowest and best bid from those accepted to be selected at the time of opening of any construction project. The selection of the bid shall be based upon availability, bid price, and transportation costs,
- k. when a vendor has been selected as the lowest and best bidder to furnish a particular item or items to the county during a specified time period and in the event the vendor is unable to perform, the purchasing agent may solicit ~~telephone~~ quotes for the item or items needed or select the next lowest and best bidder from the list of qualified bidders and provide for the purchase of the items at the lowest and best quote available. All vendors submitting bids for the specific product or service will be considered at or below the amount they bid,
- l. when considering the purchase of an item or items from the state bid list as provided by the Office of Management and Enterprise Services or the General Services Administration, if the same exact item is available from a local vendor at or below the price listed on the state bid list or the General Services

Administration list, the item may be obtained from the vendor,

m. any item or items bid by the Office of Management and Enterprise Services which may be purchased by the county, provided the vendor is willing to supply the item or items to the county at the bid price,

n. when a county obtains proceeds from the sale of its property at a public auction, that county may use those proceeds to acquire items previously identified as needed by the county at the same public auction pursuant to subsection D of Section 1505 of this title,

o. when an item or items have been competitively bid by a county, or on behalf of a group of counties, provided:

(1) the notice to bidders shall list each county which may participate in the purchase of the item or items being bid,

(2) the notice of bid is advertised, as provided by law, in each of the counties which may participate in the purchase of the item or items,

(3) all vendors on the list of qualified bidders of each participating county who offer the item or items for sale received notice of the bid request, and

- (4) the vendor awarded the bid is willing and able to provide the item or items at the bid price,
- p. counties may participate in a nationwide purchasing program sponsored by the national association representing counties and local cooperative procurement agreements entered into by the counties and other local jurisdictions or any other competitively bid nationwide purchasing program, or
- q. when the Governor declares an emergency in a county, the district attorney of that county shall have the authority to temporarily waive competitive bidding procedures for purchases that may expedite a response to the emergency situation. This temporary waiver shall be in addition to any powers exercised pursuant to Section 683.11 of Title 63 of the Oklahoma Statutes.

The purchases shall be paid by attaching properly itemized invoices, as described in Section 1505 of this title, to a purchase order which has been prepared by the county purchasing agent and submitting both to the county clerk for filing, encumbering, and consideration for payment by the board of county commissioners;

4. Shall not furnish any supplies, materials, equipment, or other articles, except upon receipt of a requisition signed by a county officer. Written requisitions will not be required for

1 blanket purchase orders as provided for in Section 310.8 of Title 62
2 of the Oklahoma Statutes. Each county officer may designate not
3 more than two employees who also shall be authorized to sign
4 requisitions in the absence of the county officer. A written
5 designation of the employees shall be filed with the county clerk
6 and shall be entered in the minutes of the board of county
7 commissioners. The county may designate two individuals who are not
8 county employees for each of the following entities within the
9 county to act as receiving and requisitioning officers:

- 10 a. fire protection districts organized and operated
11 pursuant to the provisions of Sections 901.1 through
12 901.29 of this title,
- 13 b. fire protection services established pursuant to the
14 provisions of Section 351 of this title,
- 15 c. volunteer or full-time fire departments established
16 pursuant to Section 592 of Title 18 of the Oklahoma
17 Statutes, and
- 18 d. municipal fire departments organized and operated
19 pursuant to the provisions of Sections 29-101 through
20 29-115 of Title 11 of the Oklahoma Statutes.

21 A written designation of these individuals shall be filed with
22 the county clerk and shall be entered in the minutes of the board of
23 county commissioners meeting in which the designations are made.
24 Further, entities described in subparagraphs a, b, c, and d of this

paragraph, choosing to have any nonemployee of the county designated as a receiving and requisitioning officer shall provide evidence of blanket bond coverage or employee dishonesty liability insurance for each such designee;

5. Shall make lease or lease-purchase agreements for road machinery and equipment if the county has adequate funds appropriated during any fiscal year for such purpose and only after following the bidding procedures as provided for in Section 1505 of this title. The term of any lease or lease-purchase agreement authorized pursuant to this paragraph may be for any period up to one (1) year; provided, the term shall not extend beyond the end of any fiscal year, with an option to renew such agreement subject to the requirement that adequate funds are appropriated during the fiscal year by the county for such purpose. The Office of the State Auditor and Inspector shall be notified by the county of the terms and conditions of a lease or lease-purchase agreement authorized pursuant to this paragraph before any such agreement is made by the county purchasing agent; and

6. Shall perform such other duties as may be delegated by the appointing authority or as may be provided for by law.

B. Each department of county government needing repairs to equipment, machinery, or vehicles shall make estimates and requisition a purchase order from the county purchasing agent for repairs not in excess of Ten Thousand Dollars (\$10,000.00). Repairs

1 in excess of Ten Thousand Dollars (\$10,000.00) shall be submitted on
2 a blanket purchase order as provided in Section 310.8 of Title 62 of
3 the Oklahoma Statutes.

4 C. Each department of county government needing repairs to
5 heavy equipment, meaning equipment in excess of ten thousand
6 (10,000) pounds, shall make estimates and requisition a purchase
7 order from the county purchasing agent for repairs not in excess of
8 Thirty Thousand Dollars (\$30,000.00). Repairs in excess of Thirty
9 Thousand Dollars (\$30,000.00) shall be submitted on a blanket
10 purchase order as provided in Section 310.8 of Title 62 of the
11 Oklahoma Statutes.

12 SECTION 2. AMENDATORY 19 O.S. 2021, Section 1505, as
13 last amended by Section 2, Chapter 85, O.S.L. 2025 (19 O.S. Supp.
14 2025, Section 1505), is amended to read as follows:

15 Section 1505. The following procedures shall be used by
16 counties for the requisition, purchase, lease-purchase, rental, and
17 receipt of supplies, materials, road and bridge construction
18 services, and equipment, ~~and other services, except for professional~~
19 ~~services as defined in Section 803 of Title 18 of the Oklahoma~~
20 ~~Statutes,~~ for the maintenance, operation, and capital expenditures
21 of county government unless otherwise provided for by law.

22 A. The procedure for requisitioning items for county offices
23 shall be as follows:
24

1 1. The requesting department shall prepare a requisition form
2 in triplicate. The requisition shall contain any specifications for
3 an item as deemed necessary by the requesting department. The form
4 shall be prescribed by the State Auditor and Inspector;

5 2. The requesting department shall retain a copy of the
6 requisition and forward the original requisition and a copy to the
7 county purchasing agent; and

8 3. Upon receipt of the requisition, the county purchasing
9 agent, within two (2) working days, shall begin the bidding and
10 purchasing process as provided for in this section. Nothing in this
11 section shall prohibit the transfer of supplies, materials, or
12 equipment between county departments upon a written agreement
13 between county officers.

14 B. The bid procedure for selecting a vendor for the purchase,
15 lease-purchase, or rental of supplies, materials, equipment, and
16 services used by a county shall be as follows:

17 1. The county purchasing agent shall request written
18 recommendations from all county officers pertaining to needed or
19 commonly used supplies, materials, road and bridge construction
20 services, equipment, and services. From such recommendations and
21 available requisition, purchase, or inventory records, the county
22 purchasing agent shall prepare a list of items needed or commonly
23 used by county officers. The county purchasing agent shall request
24 from the Purchasing Division or from the Information Services

1 Division in the case of information technology and telecommunication
2 goods and services of the Office of Management and Enterprise
3 Services all contracts quoting the price the state is paying for the
4 items. The county purchasing agent shall either request the
5 Purchasing Division or the Information Services Division of the
6 Office of Management and Enterprise Services, as applicable, to make
7 the purchase for the county or the county purchasing agent shall
8 solicit bids for unit prices on the items for periods of not to
9 exceed twelve (12) months in the manner described in paragraph 2 of
10 this subsection. If the county purchasing agent receives a
11 requisition for an item for which the county purchasing agent does
12 not have a current bid, the county purchasing agent shall request
13 from the Purchasing Division or the Information Services Division of
14 the Office of Management and Enterprise Services, as applicable, all
15 contracts quoting the price the state is paying for the item. The
16 county purchasing agent shall either request the Purchasing Division
17 or the Information Services Division of the Office of Management and
18 Enterprise Services, as applicable, to make the purchase for the
19 county or the county purchasing agent shall solicit bids in the
20 manner described in paragraph 2 of this subsection. Nothing in this
21 paragraph shall prohibit bids from being taken on an item currently
22 on a twelve-month bid list, at any time deemed necessary by the
23 county purchasing agent. Whenever the county purchasing agent deems
24 it necessary to take a bid on an item currently on a twelve-month

1 bid list, the reason for the bid shall be entered into the minutes
2 of the board of county commissioners;

3 2. Bids shall be solicited by mailing or emailing a notice to
4 all persons or firms who have made a written request of the county
5 purchasing agent that they be notified of such bid solicitation and
6 to all other persons or firms who might reasonably be expected to
7 submit bids. Notice of solicitation of bids shall also be published
8 one time in a newspaper of general circulation in the county.

9 Notices shall be mailed and published at least ten (10) days prior
10 to the date on which the bids are opened. Proof of the mailing or
11 emailing shall be made by the affidavit of the person mailing or
12 emailing the request for bids and shall be made a part of the
13 official records of the county purchasing agent. The notice shall
14 specify whether the county will consider written bids, electronic
15 bids, or both; the decision to exclusively consider either written
16 bids or electronic bids shall be determined pursuant to an
17 affirmative vote of the board of county commissioners. Whenever any
18 prospective supplier or vendor dealing in or listing for sale any
19 particular item or article required to be purchased or acquired by
20 sealed bids fails to enter or offer a sealed bid for three
21 successive bid solicitations, the name of the supplier or vendor may
22 be dropped from the mailing lists of the board of county
23 commissioners;

1 3. The sealed bids received from vendors and the state contract
2 price received from the applicable division of the Office of
3 Management and Enterprise Services shall be given to the county
4 clerk by the county purchasing agent. The county clerk shall
5 forward the sealed bids and state contract price, if any, to the
6 board of county commissioners;

7 4. The board of county commissioners, in an open meeting, shall
8 open the sealed bids and compare them to the state contract price.
9 The board of county commissioners shall select the lowest and best
10 bid based upon, if applicable, the availability of material and
11 transportation cost to the job site within thirty (30) days of the
12 meeting. For any special item not included on the list of needed or
13 commonly used items, the requisitioning official shall review the
14 bids and submit a written recommendation to the board before final
15 approval. The board of county commissioners shall keep a written
16 record of the meeting as required by law, and any time the lowest
17 bid was not considered to be the lowest and best bid, the reason for
18 such conclusion shall be recorded. Whenever the board of county
19 commissioners rejects the written recommendation of the
20 requisitioning official pertaining to a special item, the reasons
21 for the rejection shall be entered in their minutes and stated in a
22 letter to the requisitioning official and county purchasing agent;

23 5. The county purchasing agent shall notify the successful
24 bidders and shall maintain a copy of the notification. The county

1 purchasing agent shall prepare and maintain a vendors list
2 specifying the successful bidders and shall notify each county
3 officer of the list. The county purchasing agent may remove any
4 vendor from such list who refuses to provide goods or services as
5 provided by contract if the removal is authorized by the board of
6 county commissioners. The county purchasing agent may make
7 purchases from the remaining bidders for a price at or below the bid
8 price; and

9 6. When bids have been solicited as provided for by law and no
10 bids have been received, the procedure shall be as follows:

- 11 a. the county purchasing agent shall determine if
12 potential vendors are willing to commit to a firm
13 price for a reduced period of time, and, if such is
14 the case, the bid procedure described in this
15 subsection shall be followed,
- 16 b. if vendors are not willing to commit to a firm price
17 for a reduced period, the purchasing agent shall
18 solicit and record at least three quotes of current
19 prices available to the county and authorize the
20 purchase of goods or services based on the lowest and
21 best quote as it becomes necessary to acquire such
22 goods or services. The quotes shall be recorded on a
23 form prescribed by the State Auditor and Inspector and
24 shall be attached to the purchase order and filed with

1 the county clerk's copy of the purchase order. Any
2 time the lowest quote was not considered to be the
3 lowest and best quote, the reason for this conclusion
4 shall be recorded by the county purchasing agent and
5 transmitted to the county clerk, or

6 c. if three quotes are not available, a memorandum to the
7 county clerk from the county purchasing agent shall
8 describe the basis upon which a purchase is
9 authorized. The memorandum shall state the reasons
10 why the price for such a purchase is the lowest and
11 best under the circumstances. The county clerk shall
12 then attach the memorandum to the county clerk's copy
13 of the purchase order and file both in the office of
14 the county clerk.

15 C. After selection of a vendor, the procedure for the purchase,
16 lease-purchase, or rental of supplies, materials, road and bridge
17 construction services, equipment, and services used by a county
18 shall be as follows:

19 1. The county purchasing agent shall prepare a purchase order
20 in quadruplicate and submit it with a copy of the requisition to the
21 county clerk;

22 2. The county clerk shall then encumber the amount stated on
23 the purchase order and assign a sequential number to the purchase
24 order;

3. If there is an unencumbered balance in the appropriation made for that purpose by the county excise board, the county clerk shall so certify in the following form:

"I hereby certify that the amount of this encumbrance has been entered against the designated appropriation accounts and that this encumbrance is within the authorized available balance of the appropriation.

Dated this _____ day of _____, 20__.

County Clerk/Deputy

of County".

In instances where it is impossible to ascertain the exact amount of the indebtedness sought to be incurred at the time of recording the encumbrance, an estimated amount may be used. No purchase order shall be valid unless signed by the county purchasing agent and certified by the county clerk; and

4. The county clerk shall file the original purchase order and return three copies to the county purchasing agent who shall file a copy, retain a copy for the county road and bridge inventory officer if the purchase order is for the purchase of equipment, supplies, or materials for the construction or maintenance of roads and bridges, and submit the other copy to the receiving officer of the requesting department.

1 D. 1. The procedure for the purchase of supplies, materials,
2 equipment, and services at public auction or by sealed bid to be
3 used by a county shall be as follows:

4 a. the county purchasing agent shall prepare a purchase
5 order in quadruplicate and submit it with a copy of
6 the requisition to the county clerk,

7 b. the county clerk shall then encumber the amount stated
8 on the purchase order and assign a sequential number
9 to the purchase order,

10 c. if there is an unencumbered balance in the
11 appropriation made for that purpose by the county
12 excise board, the county clerk shall so certify in the
13 following form:

14 "I hereby certify that the amount of this encumbrance
15 has been entered against the designated appropriation
16 accounts and that this encumbrance is within the
17 authorized available balance of the appropriation.

18 Dated this _____ day of _____, 20__.

19 _____
20 County Clerk/Deputy

21 of _____ County".

22 In instances where it is impossible to ascertain the
23 exact amount of the indebtedness sought to be incurred
24 at the time of recording the encumbrance, an estimated

1 amount may be used. No purchase order shall be valid
2 unless signed by the county purchasing agent and
3 certified by the county clerk, and

- 4 d. the county clerk shall file the original purchase
5 order and return three copies to the county purchasing
6 agent who shall file a copy, retain a copy for the
7 county road and bridge inventory officer if the
8 purchase order is for the purchase of equipment,
9 supplies, or materials for the construction or
10 maintenance of roads and bridges, and submit the other
11 copy to the receiving officer of the requesting
12 department.

13 2. The procedure for the purchase of supplies, materials, and
14 equipment at a public auction when the purchase will be made with
15 the proceeds from the sale of county property at the same public
16 auction is as follows:

- 17 a. the purchasing agent shall cause such items being sold
18 to be appraised in the manner determined in Section
19 421.1 of this title,
20 b. the county purchasing agent shall prepare a purchase
21 order in quadruplicate and submit it with a copy of
22 the requisition to the county clerk,
23 c. the county clerk shall then encumber the amount of the
24 appraised value and any additional funds obligated by

- 1 the county on the purchase order and assign a
2 sequential number to the purchase order,
- 3 d. the county clerk shall certify that the amount of the
4 encumbrance is equal to the appraised value of the
5 item being sold plus any additional funds obligated by
6 the county. In effect, the recording of the
7 encumbrance is an estimate that is authorized by law.
8 No purchase order shall be valid unless signed by the
9 county purchasing agent and certified by the county
10 clerk,
- 11 e. the county clerk shall file the original purchase
12 order and return three copies to the county purchasing
13 agent who shall file a copy, retain a copy for the
14 county road and bridge inventory officer if the
15 purchase order is for the purchase of equipment,
16 supplies, or materials for the construction or
17 maintenance of roads and bridges, and submit the other
18 copy to the receiving officer of the requesting
19 department, and
- 20 f. a purchase shall not be bid until such time that the
21 appraised item or items are sold. Any item or items
22 purchased shall not exceed the appraised value plus
23 any additional funds obligated by the county or the
24

1 actual selling price of the item or items, whichever
2 is the lesser amount.

3 E. The procedure for the receipt of items shall be as follows:

4 1. A receiving officer for the requesting department shall be
5 responsible for receiving all items delivered to that department;

6 2. Upon the delivery of an item, the receiving officer shall
7 determine if a purchase order exists for the item being delivered;

8 3. If no such purchase order has been provided, the receiving
9 officer shall refuse delivery of the item;

10 4. If a purchase order is on file, the receiving officer shall
11 obtain a delivery ticket, bill of lading, or other delivery document
12 and compare it with the purchase order. If any item is back-
13 ordered, the back order and estimated date of delivery shall be
14 noted in the receiving report;

15 5. The receiving officer shall complete a receiving report in
16 quadruplicate which shall state the quantity and quality of goods
17 delivered. The receiving report form shall be prescribed by the
18 State Auditor and Inspector. The person delivering the goods shall
19 acknowledge the delivery by signature, noting the date and time;

20 6. The receiving officer shall file the original receiving
21 report and submit:

22 a. a copy of the purchase order and a copy of the
23 receiving report to the county purchasing agent, and
24

1 b. a copy of the receiving report with the delivery
2 documentation to the county clerk;

3 7. The county purchasing agent shall file a copy of the
4 purchase order and a copy of the receiving report;

5 8. Upon receipt of the original receiving report and the
6 delivery documentation, the county clerk shall maintain a file until
7 such time as an invoice is received from the vendor;

8 9. The invoice shall state the name and address of the vendor
9 and must be sufficiently itemized to clearly describe each item
10 purchased, the unit price when applicable, the number or volume of
11 each item purchased, the total price, the total purchase price, and
12 the date of the purchase;

13 10. Upon receipt of an invoice, the county clerk shall compare
14 the following documents:

- 15 a. requisition,
- 16 b. purchase order,
- 17 c. invoice with noncollusion affidavit as required by
18 law,
- 19 d. receiving report, and
- 20 e. delivery document.

21 The documents shall be available for public inspection during
22 regular business hours; and
23
24

1 11. If the documents conform as to the quantity and quality of
2 the items, the county clerk shall prepare a warrant for payment
3 according to procedures provided for by law.

4 F. The following procedures are for the processing of purchase
5 orders:

6 1. The purchasing agent shall be allowed up to three (3) days
7 to process purchase orders to be presented to the board of county
8 commissioners for consideration and payment. Nothing herein shall
9 prevent the purchasing agent from processing or the board of county
10 commissioners from consideration and payment of utilities, travel
11 claims, and payroll claims;

12 2. The board of county commissioners shall consider the
13 purchase orders so presented and act upon the purchase orders, by
14 allowing in full or in part or by holding for further information or
15 disallowing the same. The disposition of purchase orders shall be
16 indicated by the board of county commissioners, showing the amounts
17 allowed or disallowed, and shall be signed by at least two members
18 of the board of county commissioners. Any claim held over for
19 further information shall be acted upon by allowing or disallowing
20 same at any future meeting of the board held within seventy-five
21 (75) days from the date of filing of the purchase order. Any
22 purchase order not acted upon within the seventy-five (75) days from
23 the date of filing shall be deemed to have been disallowed, but such
24

1 disallowance shall not prevent the refiling of the purchase order at
2 the proper time; and

3 3. Whenever any allowance, either in whole or in part, is made
4 upon any purchase order presented to the board of county
5 commissioners and is accepted by the person making the claim, such
6 allowance shall be a full settlement of the entire purchase order
7 and provided that the cashing of warrant shall be considered as
8 acceptance by the claimant.

9 G. The procedure upon consumption or disposal of supplies,
10 materials, or equipment shall be as follows:

11 1. For consumable road or bridge items or materials, a
12 quarterly report of the road and bridge projects completed during
13 such period shall be prepared and kept on file by the consuming
14 department. The quarterly report may be prepared and kept
15 electronically by the consuming department. The report shall
16 contain a record of the date, the place, and the purpose for the use
17 of the road or bridge items or materials. For purposes of
18 identifying county bridges, the board of county commissioners shall
19 number each bridge subject to its jurisdiction; and

20 2. For disposal of all equipment ~~and information technology and~~
21 ~~telecommunication goods~~ which originally cost more than Five Hundred
22 Dollars (\$500.00), resolution of disposal shall be submitted by the
23 officer on a form prescribed by the Office of the State Auditor and
24 Inspector to the board of county commissioners. The approval of the

1 resolution of disposal shall be entered into the minutes of the
2 board.

3 H. Inventory forms and reports shall be retained for not less
4 than two (2) years after all audit requirements for the state and
5 federal government have been fulfilled and after any pending
6 litigation involving the forms and reports has been resolved.

7 I. The procedures provided for in this section shall not apply
8 when a county officer certifies that an emergency exists requiring
9 an immediate expenditure of funds. Such an expenditure of funds
10 shall not exceed Five Thousand Dollars (\$5,000.00). The county
11 officer shall give the county purchasing agent a written explanation
12 of the emergency. The county purchasing agent shall attach the
13 written explanation to the purchase order. The purchases shall be
14 paid by attaching a properly itemized invoice, as described in this
15 section, to a purchase order which has been prepared by the county
16 purchasing agent and submitting them to the county clerk for filing,
17 encumbering, and consideration for payment by the board of county
18 commissioners.

19 J. The county purchasing agent may authorize county purchasing
20 officers to make acquisitions through the state purchase card
21 program as authorized by the State Purchasing Director in accordance
22 with Section 85.5 of Title 74 of the Oklahoma Statutes and defined
23 in Section 85.2 of Title 74 of the Oklahoma Statutes. A purchase
24 cardholder shall sign a purchase card agreement prior to becoming a

1 cardholder and attend purchase card procedure training as required
2 by the State Purchasing Director. Complete descriptions of
3 purchases made by county government entities shall be published as
4 warrants required to be published pursuant to Sections 444 and 445
5 of this title.

6 K. Nothing in this section shall prohibit counties from
7 providing material and/or services bids on the twelve-month bid list
8 to all road and bridge projects and contracts. All non-road and
9 bridge related construction contracts shall refer to subsection A of
10 Section 103 of Title 61 of the Oklahoma Statutes.

11 SECTION 3. RECODIFICATION 19 O.S. 2021, Section 1801,
12 shall be recodified as Section 142 of Title 61 of the Oklahoma
13 Statutes, unless there is created a duplication in numbering.

14 SECTION 4. This act shall become effective November 1, 2026.
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17 60-2-15273 MJ 12/16/25
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